WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33
Dr. Charles W. Johns, Superintendent
May 16, 2019 Board Briefs

Brenda Vishanoff, Board President
Chad McLean, Board Vice President
Rita Balgeman, Board Secretary

Phebe Balzer, Board Member
Kalpesh Dave, Board Member
Christian Rivera, Board Member
Tom Doyle, Board Member

The regular meeting of the Board of Education was held on Thursday,
May 16, 2019 beginning at 7:00 p.m.

Board members in attendance: Phebe Balzer, Tom Doyle, Kalpesh Dave, Christian Rivera, Rita Balgeman, Brenda Vishanoff and Chad McLean

Changes to Agenda
There were no changes to this agenda.

Shared Agreements:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
Goal #1 – Student Growth and Achievement
Goal #2 – High-Quality Staff
Goal #3 – Family and Community Engagement
Goal #4 – Effective and Efficient Use of Resources

Shared Agreements Reflection
There were no shared agreements at this meeting.

Recognition/Showcase/Presentation
Presentation – Technology Update
Dave Venchus, Director of Technology shared a video with the board showing student using different technology by grade level. This video can be found on the district website on the Technology page. During the 18-19 school year the Technology Department added: -Voice Over Internet Protocol Phone System - New security cameras in each building - New network servers and switches - Increased bandwidth - The Seesaw classroom communication application and a Lead Teacher for Instructional Technology at Leman Middle School. In the 19-20 school year, the following will be added: New laptops for every teacher - New desktop computers for all of the office staff - 550 Chromebooks to replace existing Chromebooks - New classroom computers for the Leman Middle School Exploratory classes and 2 new Lead Teachers for Instructional Technology at Leman Middle School.

E.T.A.W.C. Statement
Julie Garcia thanked the board for the lovely D33 Recognition and Retirement reception that was held at Leman Middle School.

Public Comment
Felicia Gills, Indian Knoll parent and BPAT (Black Parent and Teacher) member, addressed the board to invite them to their first ever, Poetry Slam and Literacy Night on Tuesday, May 21st at Pioneer School.

Superintendent News

The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan. Wegner School was highlighted at this board meeting.

Goal 1: Student Growth and Achievement

Over 80% of 3rd, 4th, and 5th graders were at or above the 50th percentile or met/exceeded their growth goal on the math MAP from fall to winter. 70% of third graders were at or were at or above the 50th percentile or met/exceeded their growth goal on the reading MAP from fall to winter. 68% of kindergarten students are reading at grade level. One kindergarten class has 90% reading at least at grade level, with 40% reading one or more grade levels above. Working with the attendance team including our new family liaison, Wegner School has reduced chronic absenteeism to below 5%.

Goal 3: Family and Community Engagement

Attendance workshop was held and our family liaison shared with families the importance of regular school attendance. Throughout the year they have celebrated cumulative perfect attendance with a special ceremony and breakfast for students and their parents. 40 children have had perfect attendance through the end of the 3rd quarter. Family Reading night provided an opportunity for families to visit our book fair. Parents were able to learn new questioning techniques to assist them in talking with their children about books at home. Students were able to take home a free book, and families spread out beach towels and read together. Family Art Night was an engaging event where students enjoyed creating art projects alongside their parents. The event was well attended and offered an opportunity for parents to visit Wegner School. Wegner enjoyed walking with Mayor Pineda and several officers from the West Chicago Police Department during our annual Wellness Walk.

Consent Agenda

The Board of Education conducted the following business on a consent agenda as follows:

- Approved the regular board meeting minutes of April 25, 2019 as presented;
- Approved the list of bills dated April 18, 2019, through May 8, 2019, in the amount of $ 1,324,302.34;
- Approved payrolls April 15, 2019 in the amount of $1,619,016.22 and April 30, 2019 in the amount of $1,584,931.46;
- Approved the personnel report:

  3 Administrators: Jennifer Tapia, Director of Teaching & Learning at ESC effective 7/1/2019 - Monica Shackelford, Dean of Students at LMS effective 2019-2020 SY and Joseph Canna, Assistant Principal at Gary effective 2019-2020 SY;

  10 Certified: Hunter Sparks, Math Teacher at LMS effective 2019-2020 SY - Kristina Sauter, Math Teacher at LMS effective 2019-2020 SY - Rebecca Reitz, Social Worker at LMS/IK effective 2019-2020 SY - Katherine Pubentz, PreK Gen Ed Teacher at ELC effective 2019-2020 - Wendy Perry, SEL Teacher at IK effective 2019-2020 SY - Jose Ivan Ortiz, Math Teacher at LMS effective 2019-2020 SY - Kevin O'Toole, Math Teacher at LMS effective 2019-2020 SY - Heather Foley, Math Teacher at LMS effective 2019-2020 SY - Jonathan Bradford, Social Worker at ELC effective 2019-2020 SY and Guadalupe Avila, Speech Language Pathologist at ELC effective 2019-2020 SY;

  3 Classified: Anna Garn, Lunchroom Supervisor at Wegner effective 4/25/2019 - Veronica Correa, Lunchroom Supervisor at LMS effective 5/1/2019 and Sandra Suarez, ELS Paraprofessional at LMS effective 5/1/2019;

  1 Transfer: Francisca Ojeda transfer from Floating Utility Custodian to Head Custodian at Currier effective 4/29/2019;

  6 Resignations: Angelica Perez, ELS Paraprofessional at Wegner effective 4/24/2019 - Rodolfo Moreno, Utility Custodian at LMS effective 4/26/2019 - Jetzabel Zavala, ELS Paraprofessional at ELC effective 4/30/2019 - Shannon Wood, ELS Paraprofessional at LMS effective 6/12/2019 - Charity Di Liberti, Bilingual Teacher at Currier effective 6/12/2019 and Lori Coomes-Barry, Coordinator of Student Services at LMS effective 6/30/2019;

  2 Leaves: Katherine Mayster, Instructional Coach at LMS, Unpaid Leave of Absence, effective 5/29/2019-6/5/2019 and Michelle Hernandez, ELS Paraprofessional at Winfield, Unpaid Medical Leave, effective 5/14/2019-6/12/2019;
- Approved imprest account April 18, 2019 to May 8, 2019 in the amount of $595.52;
- Approved the disposition of audio tapes of the Board of Education closed session meetings of November 2, 2017 (regular) and November 16, 2017 (regular) which are at least 18 months old, which meets the State criteria.

Financial Reports

- The Board of Education reviewed the Treasurers' Report, and Budget Report as of April 30, 2019 along with the financial charts.
- The Board received a summary of each school's monthly activity account as of April 30, 2019.

Discussion of New /Ongoing Business with Possible Action

- *Presentation(s) Follow-Up*
  No presentation follow up at this meeting.

- *Appoint SASED Board of Control Representative and Board of Control and Governing Board Alternate Representatives*
  The Board of Education appointed Christian Rivera as District 33's representative at SASED Board of Control meetings and Rita Balgeman will be an alternate representative. The Board also appointed Tom Doyle as District 33's representative at the SASED Governing Board meetings with Kalpesh Dave serving as the alternate.

- *Appoint IASB Governing Board Representative*
  The Board discussed the position of the IASB Governing Board Representative. This person will represent our district at the IASB Joint Conference in November at the IASB Delegate Assembly. The board will appoint a representative at the next board meeting.

- *IASB Annual Joint Conference*
  The Joint Annual Conference of the Illinois Association of School Boards (IASB), Illinois Association of School Administrators (IASA), and Illinois Association of School Business Officials (Illinois ASBO) attracts nearly 10,000 public school officials and guests each year. Board members are encouraged to attend this conference that takes place in November.

- *Approve annual dues for Illinois Association of School Boards (IASB)*
  The Board of Education discussed the renewal of membership in the Illinois Association of School Boards (IASB) for the 2019-2020 school year, which is a long-standing organization that is a local school board governance supporting quality public education.

- *Food Service Contract*
  The Food Service Operations bid document was made public on March 7, 2019. Advertisement of the bid was made in the Daily Herald newspaper and on the D33 website per ISBE requirements. Invitations for bid were sent out to 6 vendors. The lowest responsible bid received was from Aramark Educational Services, LLC. The bids were sent to ISBE as required after the bid opening, and ISBE verified that the lowest responsible bidder was, in fact, Aramark. The estimated amount of the bid was $1,578,544.31 for the 2019-20 school year. The board will vote on this at their next meeting.

- *Public Comment Discussion*
  The Board would like to make an effort to be more welcoming and friendlier to the public that attends board meetings and possibly revise the public comment description. Rita Balgeman and Christian Rivera will work together to see if revising the public comment guidelines is needed. Meanwhile the board members will take turns greeting audience members before the meeting.

Action Items

The Board of Education took action on the following items:

- Approved Resolution Calling Public Hearing on Intent to Effect Interfund Transfer;
- Awarded the Copy Paper Bids to Midland for $76,871.20, Quill for $13,840.57, Murnane for $12,357.00, and Veritiv for $10,815.60.
- Amended and approved the 2019-2020 School Calendar.

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Short term maternity leave report;

- Student attendance report for April 2019, noting the District's percent of attendance to be at 95.54% which does not include special education out-of-district attendance figures;
- Student suspension report of April 2019, indicating 11 out of school, 9 in school suspensions, 15 students in LMS Pause Room and 0 bus suspensions;
- Truancy referral report of April 2019 indicating 866 students nearing 5% days absent and 483 students at 10% or more days absent;
- Freedom of information report, noting that there was 1 request since the last board meeting;
- Special education student report indicating 47 students placed out of district as of May 8, 2019;
- No Vandalism reported the quarter;
- Board outreach; Brenda Vishanoff, Phebe Balzer and Christian Rivera attended the Staff Recognition. Brenda also attended the band concert and Phebe enjoyed the Orchestra Concert and Ballet Folkorico;
- No school newsletters;
- No suggested agenda items;
- No Parking Lot items discussed.

Report of District Committee Meetings

- Leman Academic Leadership Council – Phebe Balzer shared that next year, all elementary school ALC's will join with Leman's ALC. They also discussed the implication of 1 to 1 chrome books for grades 5-8.
- PTO Council – Brenda Vishanoff attended and reported that PTO council would like the board to be more physical in the community. Brenda updated the council on the new board members seated.
- Foundation for Educational Excellence – Chad McLean mentioned that they have members resigning/retiring and possibly moving the meetings to every other month instead of monthly.
- Open comments – Brenda Vishanoff suggested that board members read the article's in the IASB Journal magazine they receive at home. Reminder to those that signed up to attend Bloomingfest and new board members need to complete a DCFS mandated traing video.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Charles Johns
Dr. Charles W. Johns
Superintendent of Schools

mf