**WEST CHICAGO ELEMENTARY SCHOOL DISTRICT 33**
Dr. Charles W. Johns, Superintendent
April 25, 2019 Board Briefs

Gil Wagner, Board President
Phebe Balzer, Board Secretary
Christian Rivera, Board Member

Dave Barclay, Board Member
Kalpesh Dave, Board Member
Chad McLean, Board Member
Brenda Vishanoff, Board Member

The regular meeting of the Board of Education was held on Thursday, April 25, 2019 beginning at 7:00 p.m.

Board members in attendance: Phebe Balzer, Gil Wagner, Dave Barclay, Christian Rivera, Chad McLean and Brenda Vishanoff.

**Review and Accept Results of April 2, 2019 Board of Education Election**
The Board of Education reviewed and accepted the April 2, 2019 Board of Education election results indicating that Rita Balgeman, Phebe Balzer and Tom Doyle were elected to the West Chicago Elementary School District 33 Board of Education to serve 4-year terms from 2019 to 2023.

**Approve Board Minutes**
The current board members approved the outstanding board minutes of the Regular Board Meetings of March 21, 2019, April 4, 2019 and the Joint Boards Meeting of April 22, 2019.

**Recognition of departing school board members**
Board Member Dave Barclay, who served on the board for 17 years, and Gil Wagner, who served on the board for 8 years were recognized by the Board of Education for their dedication and hard work for West Chicago School District 33

**Adjourn *Sine die***
The Board of Education adjourned sine die at 7:05 p.m. (the end of the Board as it exists). The Board of Education took a short recess.

**Appoint president pro tem**
The Board of Education appointed Brenda Vishanoff to serve as president pro-tem until a Board President was elected.

**Administer the *Oath of Office* to newly elected school board members**
President Pro Tem, Brenda Vishanoff administered the oath of office to Rita Balgeman, Phebe Balzer and Tom Doyle.

**Reconvene meeting by new Board**
Rita Balgeman, Phebe Balzer and Tom Doyle, newly elected board members, took their place at the board table.

**Roll Call**
Roll call was taken at 7:20 p.m. of the new Board with all members being present as follows: Mrs. Phebe Balzer, Mr. Tom Doyle, Mrs. Rita Balgeman, Mr. Chad McLean, Mr. Christian Rivera and Mrs. Brenda Vishanoff. Absent: Mr. Kalpesh Dave

**Election of Officers**
Election of Officers was conducted with Brenda Vishanoff elected as Board President, Chad McLean as Board Vice-President, and Rita Balgeman as Board Secretary to serve two-year terms.

**Reaffirm *Code of Conduct* for members of the School Board**
The board members reaffirmed the Code of Conduct for members of school boards to do their utmost to represent the public interest in education by adhering to specific commitments as outlined by the Illinois Association of School Boards.

**Additions/Changes to Agenda**
There were no additions or changes to this agenda/

**Shared Agreements:**
*1. Make decisions according to what is best for ALL District 33 students.*
*2. Respect staff and other board members and their opinions.*
*3. Be willing to see things from the eyes of seven (7) people, not just one (1).*
*4. Allow everyone to complete their thoughts.*
*5. Commit to shared leadership.*
*6. Respect confidentiality.*
*7. Adhere to our belief in our students' full potential and successful future.*

**Strategic Plan Goals**
*Goal #1 – Student Growth and Achievement*
*Goal #2 – High-Quality Staff*
*Goal #3 – Family and Community Engagement*
*Goal #4 – Effective and Efficient Use of Resources*

**Shared Agreements Reflection**
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreements is to help maintain a positive environment in which to conduct board work. Christian Rivera reflected on Shared Agreement *#1.Make decisions according to what is best for ALL District 33 students.* "First of all, I want to thank you all for doing such great work for our school district. In addition to this, I would like to talk about the shared agreement of making decisions according to what is the best for all District 33 students. I believe this key for the success of all our students and I look forward to upholding this principle in the months ahead as we work together as a new board member. Thank you."

**Recognition/Showcase/Presentation**
*Presentation – Latinos in Action (LIA) Conference Trip*
Mr. Sal Tamayo, teacher at Leman Middle School, and several students thanked the Board of Education for the opportunity to attend the LIA National Conference at University of Central Florida on March 8th, 2019 by presenting a video they made from the conference.

**E.T.A.W.C. Statement**
Julie Garcia thanked Dave Barclay and Gil Wagner for their time on the Board of Education and congratulated Tom Doyle, Rita Balgeman and Phebe Balzer on their new positions on the Board.

**Public Comment**
Jack Rustman, West Chicago High School Football Coach, and Rebecca Resendiz, parent spoke to the Board regarding the development and support of a youth football team.
Jen Usher, a District 33 parent request that Cub Scout and Girl Scout paper flyers be allowed to be distributed at each building.

**Superintendent News**
The Superintendent News is to update the board and community on some of the many programs and activities occurring in the schools and the departments that are determined to help us accomplish the goals of the District Strategic Plan.
Pioneer School was highlighted at this board meeting.
Meeting Strategic Goal 1: Student Growth and Achievement: More students than ever, met their reading goals in order to attend the Kane County Cougars Game. Pioneer will host a parent ARC night in order to share more information on the ARC program along with hosting the Scholastic Book Fair to promote

reading in the home.
Meeting Strategic Goal 3: Family and Community Engagement: This year the Pioneer talent show included students from ALL grade levels. There was a wide array of talent, but the teachers, parents, and staff was most impressed by the confidence and courage, particularly of primary students. Residents at Victory Center Supportive Living in Bartlett visited Pioneer School. They joined 5th grade students for a read-along. They are eager to come back and do some crafts with our primary students. Special thanks to our PE Teacher, Ms. Liz Ayala, for coordinating these efforts. PTO sponsored family activities with the guest appearance of the Easter Bunny. There were two separate Easter egg hunts - one for the younger and another for older students.

**Consent Agenda**
The Board of Education conducted the following business on a consent agenda as follows:

- Approved the list of bills dated March 14, 2019, through April 17, 2019, in the amount of $ 2,389,266.79;
- Approved payrolls March 15, 2019 in the amount of $1,574,054.78 and March 22, 2019 in the amount of $ 1,556,275.97;
- Approved imprest account March 14, 2019 to April 17, 2019 in the amount of $649.50;
- Approved the personnel report:
  1 Administrator: Gloria Trejo, Assistant Superintendent for Teaching & Learning effective 7/1/2019
  6 Certified Staff: Anais Arias - Psychologist at Pioneer effective 2019-2020 SY, Jody Bovey - GATE Teacher at Gary effective 2019-2020 SY, Melanie Crespo - Psychologist at ELC effective 2019-2020 SY, Nicole D'Angelo - Math Teacher at LMS effective 2019-2020 SY, Stephanie Woyna - Bilingual Social Worker at ELC effective 2019-2020 SY and Mary Zimmerman (Zabinski) - Gen Ed Teacher at IK effective 2019-2020 SY;
  2 Classsified Staff: Nicole Smoley - ELS Paraprofessional at Wegner effective 4/4/2019 and Teresa Carreno - ELS Paraprofessional at LMS effective 4/4/2019;
  3 Resignations: Orietta Dasso - ELS Paraprofessional/Interventionist at IK effective 4/26/2019, Mary Kassir - Assistant Principal at Pioneer effective 6/12/2019 and Kathy Rodriguez - Dual Language Teacher at Gary effective 6/12/2019;
  1 Leave of Absence: Noemi Delgado - ELS Paraprofessional at ELC, Unpaid Personal Leave, Effective 4/10/19 - 6/12/19;
- Approved the disposition of audio tapes of the Board of Education closed session meetings of October 5, 2017 (regular) and October 19, 2017 (regular) which are at least 18 months old, which meets the State criteria.

**Financial Reports**

- The Board of Education reviewed the Treasurers' Report, and Budget Report as of March 31, 2019 along with the financial charts.
- The Board received a summary of each school's monthly activity account as of March 31, 2019.
- John Haffner, Executive Director of Business reported since the last board meeting we received a total of $2,144,240.54 from State and Federal resources, $138,956.41 in Special Ed funding, $306,538.99 regular transportation reimbursement, $271,870.55 Special Ed transportation reimbursement, $263,177.00 Title 1 Low Income, $69,124.00 Title 3 and $27,707.00 Title 2.

**Discussion of New / Ongoing Business with Possible Action**
*Presentation follow-up*
There were no presentation follow ups.

*Appoint SASED Board of Control and Governing Board Representatives and Alternate Representatives*
The Board reviewed the positions of SASED Board of Control Representative and the Governing Board Representative. Tom Doyle will serve as District 33's representative at the SASED Governing Board meetings. The Board will appoint a representative for the Board of Control at the next board meeting.

*Appointment of School Treasurer*
The Board of Education appointed Phebe Balzer as School District Treasurer for the term of July 1, 2019 to June 30, 2021.

*IASB Resolution Submission*
The Board of Education reviewed the process to submit proposals of new IASB resolutions, amendments to existing Position Statements, reaffirmation of existing Position Statements or Belief Statement to the IASB to be presented at the 2019 IASB/IASA/IASBO Joint Annual Conference at the 2019 Delegate Assembly.

*Interfund Transfer into Capital Projects Fund*
John Haffner explained the process to move money from the Education Fund into the Capital Projects Fund. To do this according to law, the transfer of funds will go from the Education Fund or Transportation Fund into the Operations and Maintenance Fund, and then into the Capital Projects Fund. This year two million dollars will be used for capital projects. The Board will vote to approve Resolution Calling Public Hearing on Intent to Effect Interfund Transfer on May 16, 2019. A Public Hearing will be held during Board of Education meeting on June 6, 2019 where the Board will vote to approve Resolution to Effect Interfund Transfer.

*Joint Paper Bid*
John Haffner provided the Board of Education information on the paper bid process and the results of the bid opening for School District 33, as well as for the joint bid with School Districts #34, #25, #94 and SASED.

*Mariachi Travel Expense Donation*
The Board of Education approved a $500 donation made by State Representative Karina Villa to help offset cost of our Mariachi to perform in Springfield on May 8, 2019.

*Resolution in Recognition of Staff Appreciation Week*
The Board of Education signed a resolution in recognition of Staff Appreciation during the week of May 6 – 10, 2019. The board will help hand out gifts to all District 33 staff the morning of Tuesday, May 7, 2019 as a token of appreciation for all their hard work.

**Action Items**
There were no action items at this board meeting.

**Information Items**
The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Short term maternity leave report
- Student attendance report for March 2019, noting the District's percent of attendance to be at 95.54% which does not include special education out-of-district attendance figures;
- Student suspension report of March 2019, indicating 2 out of school, 6 in school suspensions, 10 students in LMS Pause Room and 0 bus suspensions;
- Truancy referral report of March 2019 indicating 738 students nearing 5% days absent and 434 students at 10% or more days absent;
- Freedom of information report, noting that there was 2 request since the last board meeting;
- Special education student report indicating 46 students placed out of district as of April 15, 2019;
- Submission of FY19 Full Service Community Schools Grant Application;
- Summer Professional Development opportunities;
- Summer school opportunities;
- Board of Education involvement at West Chicago's Bloomingfest on May 18, 2019;
- Staff Service Award Recognition and Retirement Social on Thursday, May 16, 2019 from 4:00 – 6:00pm at Leman Middle School;
- No Board outreach.
- Received Early Learning Center's April 2019 Newsletter;
- Christian Rivera suggested adding GreatSchools Ratings to the Parking Lot for discussion.

**Report of District Committee Meetings**

- Leman ALC – Phebe Balzer reported that the committee communicated to parents the new master schedule, student survey on exploratory interest and logistics of pickup and drop off of Chrome books next year.
- PTO Council – No report.

- Foundation for Educational Excellence – Chad McLean report that the Foundation is still discussing fundraising and that they are working out bugs on their website.
- SASED Board of Control – Brenda Vishanoff report on behalf of Gil Wagner, there were honorable dismissals and recognition of outgoing board members.
- Open Comments – The board commented on a variety of items including GreatSchool Ratings on real estate sites like Zillow, the boards email on the district website and matters including football.

**Review of Upcoming Meetings/Events**
The Board of Education members reviewed upcoming meetings and events.

Please Note the next Board of Education meeting will be on:
May 16, 2019 at 7:00 p.m.
Educational Service Center

**Adjournment**
The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Dr. Charles W. Johns
Superintendent of Schools

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