**WEST CHICAGO ELEMENTARY**
**SCHOOL DISTRICT 33**
Dr. Charles W. Johns, Superintendent
August 2, 2018 Board Briefs

Gil Wagner, Board President
Karina Villa, Board Vice-President
Phebe Balzer, Board Secretary

Dave Barclay, Board Member
Kalpesh Dave, Board Member
Chad McLean, Board Member
Brenda Vishanoff, Board Member

The regular meeting of the Board of Education was held on Thursday,
August 2, 2018 beginning at 7:02 p.m.

Board members in attendance: Phebe Balzer, Gil Wagner, Dave Barclay, Kalpesh Dave and Chad McLean.

**Additions/Changes to Agenda**
No additions or changes to this agenda.

**Shared Agreements**:
1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals
*Goal #1 – Student Growth and Achievement*
*Goal #2 – High-Quality Staff*
*Goal #3 – Family and Community Engagement*
*Goal #4 – Effective and Efficient Use of Resources*

**Shared Agreements Reflection**
At the July 18, 2013 meeting, the Board of Education finalized their "shared agreements" and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreements is to help maintain a positive environment in which to conduct board work. Dave Barclay reinforced #2 *Respect staff and other board members and their opinions.*

**Recognition/Showcase/Presentation**
There were no recognitions, showcases or presentations at this meeting.

**E.T.A.W.C. Statement**
There was no ETAWC statement at this meeting.

**Public Comment**
There was no public comment at this meeting

**Superintendent News**
There was no Superintendent update at this meeting.

**Discussion of New / Ongoing Business with Possible Action**

*Facilities/Finance Update*

John Haffner shared with the Board an email from Mrs. Trejo, Principal at Pioneer. "John, I am absolutely in love with the bathrooms. I spoke to Fred (Cadena) about them and told him I was beyond impressed. Our kids deserve it. I also had not realized that all the student bathrooms were re-done. I thought it was only the bathrooms near the gym and in the intermediate wing. I am so excited to see everyone's reaction, especially the students. Thank you and Fred for making this happen."

Mr. Haffner then read this statement, "I want to take a minute to thank Fred Cadena for what is happening with the capital projects this summer. It's not complete yet, but we are 95% complete and are ahead of schedule and under budget. This took a massive amount of planning an ongoing supervision of the work. Fred and I have only worked together for slightly less than 2 years, but he is probably the best employee I have ever worked with or had work for me, in 30 plus years. His attention to detail and planning for all of his work is outstanding. I look forward to working with him as we tackle the capital projects on the Long Term Facilities Plan over the next couple of summers. District 33 is fortunate to have him as its Facilities and Grounds director.

*Appoint hearing officers for the 2018-2019 school year*

The Board of Education approved hearing officers for the 2018-2019 school year as follows:

- Department of Health, Education and Welfare Title IX Regulation Prohibiting Sexual Discrimination: Angelica Romano, Executive Director for Human Resources and John Haffner, Executive Director for Business and Operations,
- Student Records Custodian: Susanne Nissen, Director of Student Services,
- Student Records Compliance Officer: Susanne Nissen, Director of Student Services,
- Bus Suspensions: John Haffner, Executive Director for Business and Operations,
- Suspension Officer for District #33: Dawn Reinke, Principal, Winfield Primary and Central Schools, District #34, Winfield,
- Suspension Officer for District #94: Mark Truckenbrod, Currier School Principal,
- Local Education Agency Liaison for Homeless Children and Youths: Susanne Nissen, Director of Student Services,
- Privacy Officer (HIPPA): Angelica Romano, Executive Director for Human Resources,
- Personnel Compliance Officer: Angelica Romano, Executive Director for Human Resources,
- Freedom of Information (FOIA) Officer(s): Dr. Charles Johns, Superintendent, WCESD#33, Angelica Romano, Executive Director for Human Resources, Susanne Nissen, Director of Student Services and Michelle Fortman, Administrative Assistant,
- Prevention of and Response to Bullying, Intimidation and Harassment Complaint Manager: Suzanne Nissen, Director of Student Services.

*Preschool PTO Purchase*

The Board of Education approved a PTO purchase of tricycles for preschool. The purchase would be divided among the 3 preschool buildings.

**Action Items**

The Board of Education took action on the following items:

- Approved the Personnel report:
  4 Certified Staff: Michelle Caravello, Math Interventionist at LMS, effective 8/27/2018; Maureen Tully, Language Arts Teacher at LMS, effective 8/27/2018; Kelsee Gilleylen, Science Teacher at LMS, effective 8/27/2018 and Maria Ramos, Psychologist at LMS, effective 8/27/2018;
  1 Classified Staff: Angelica Nieto, Family Liaison at LMS, effective 8/27/18;
  4 Resignations: Mike Fredrick, Utility Custodian at ESC, effective 7/27/2018; Andrea Esler, Bilingual Teacher at Wegner effective 6/1/2018; Tina Clement, Bilingual PreK Teacher at ELC, effective 7/12/2018 and Julie Mastro, Facilitator at LMS effective 7/19/2018;
  1 Termination: Cecilia Ferrer, Utility Custodian, effective 6/13/2018;
- Reaffirmed and approved the Administrator Compensation Plan and Salary Schedule approved in April of 2017;
- Approve resolution calling public hearing on intent to effect interfund transfer;
- Approved the tentative FY19 budget;
- Approved to amend the resolution confirming unchanged conditions of areas in hazardous bussing;

- Approved a resolution for continued use of mobile classrooms at Pioneer, Turner and Early Learning Center;
- Approved membership in the Legislative Education Network of DuPage (LEND).

**Information Items**

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Reviewed the preliminary enrollment and staffing projections for the 2018-2019 school year;
- Reviewed plans for opening of the 2018-2019 school year (August 27 & 28, 2018);
- The Board was given an opportunity to sign up to attend curriculum nights at all schools;
- There were no board outreach activities since the last board meeting.

**Report of District Committee Meetings**

Open Comments – There were no open comments at this board meeting.

**Review of Upcoming Meetings/Events**

The Board of Education members reviewed upcoming meetings and events.

**Adjournment**

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Charles W. Johns
Superintendent of Schools

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